



DHYANRANJAN KRIDA BAHUUDDESHIYA SANSTHA, PARSEONI  
SAIBABA ART'S AND SCIENCE COLLEGE

PARSEONI DIST.NAGPUR- 441105 (M.S.)

(Affiliated to Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur.)

Email: [saibabaclg1014@gmail.com](mailto:saibabaclg1014@gmail.com)

College Code: (368)    Ph.& Fax No. 07102 225500,9021752160,7507023909    (Estd.2013)

Ref: NAAC 2024/ MLD/Cr-5.1.4

Date-11/10/2024

<b>Criteria 5.1.4</b>	<p>The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases</p> <ol style="list-style-type: none"><li>1. Implementation of guidelines of statutory/regulatory bodies</li><li>2. Organisation wide awareness and undertakings on policies with zero tolerance</li><li>3. Mechanisms for submission of online/offline students' grievances</li><li>4. Timely redressal of the grievances through appropriate committees</li></ol>
<b>Findings of DVV</b>	Please provide evidence of the formation of internal committees, Grievances Committee, or other committee in accordance with UGC guidelines. Provide circulars, web links, or committee reports explaining the purpose of the metric. Additionally, share the minutes of meetings held by the student grievance committee, as per the metric
<b>Response/ Clarification</b>	<p>As per the clarification, formation letter for anti-ragging and internal complaints committee (ICC) as per UGC and University Norms is attached <b>(Appendix I)</b></p> <p>Minutes of meetings and action taken report of students grievance/ anti ragging committee and ICC for latest academic year is attached. <b>(Appendix II)</b></p>

Principal  
Saibaba Arts And Science College  
Parseoni, Dist. Nagpur - 441105



# Appendix I



Date: - 23/06/2023

## Office Order

As per the UGC and Affiliating University Guidelines and Maharashtra Prohibition of Ragging Act, 1999, The following **Anti Ragging Committee** is constituted for the Academic Year 2023-24 to prohibit, prevent and eliminate the scourge of ragging in the campus of SaiBaba Arts and Science College.

Sr. No.	Name	Designation	Status
1.	Dr. Yogendra S. Nagarale	Principal	Chairman, Ex-officio
2.	Shri. Anil N. Bondre	Asst. Prof.	Member
3.	Mr. Rakesh Puri	PSI	Member
4.	Payal Kartik Sangode	Student	Student Member

The duties of the Anti-Ragging Committee are as follows: -

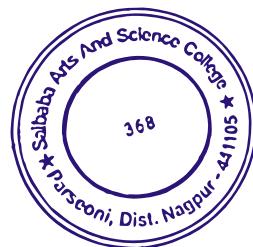
1. To ensure compliance with the provision of Regulations as per UGC Notification as well as the provisions of Maharashtra Prohibition of Ragging Act, 1999.
2. To monitor and oversee the performance of the Anti-Ragging squad in prevention of ragging in the institution.
3. Committee will ensure that Anti-Ragging affidavits are taken as per guidelines.

All students and staff members are hereby informed to note the same and act accordingly.

Dr. Yogendra S. Nagarale  
**Principal**  
**Saibaba Arts and Science College**  
**Parseoni, Dist. Nagpur - 441105**

Copy to:

1. Vice Principal
2. All the members of Committee
3. College Notice Boards
4. Website
5. Office Copy





Date: -26/07/2023

## **Office Order**

As per the requirement of university norms, Saibaba Arts and Science College has constituted the **Internal Complaint/ Women's Grievance Redressal/ Women Development Committee.**

<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Status</b>
1.	Dr. Yogendra S. Nagarale	Principal	Chairman, Ex-officio
2.	Dr. Neeta K. Gupta	Asst. Prof.	Member
3.	Dr. Kalpana Bramhankar	Asst. Prof.	Member
4.	Achal Naresh Nanhe	Student	Student Member
5.	Adv. Anjani Puri	Advocate	Member

All concerned are requested to take note of above and approach the chairman / any of member(s) of the committee about the grievance, if any, in writing.

Dr. Yogendra S. Nagarale

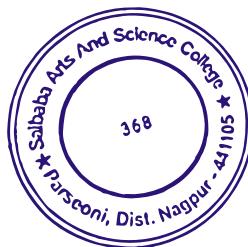
Principal

Saibaba Arts And Science College

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Copy to:

1. Vice Principal
2. All HODs
3. All the members of Committee
4. Registrar
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# Appendix II



**DHYANRANJAN KRIDA BAHUUDDESHIYA SANSTHA, PARSEONI  
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**(Estd. 2013)**

**Email: [saibabaclg1014@gmail.com](mailto:saibabaclg1014@gmail.com)**

**Date: -18/07/2023**

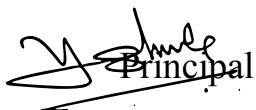
## **Notice**

The meeting of Anti Ragging Committee is scheduled 25/07/2023, at 05.00 PM in Principal Cabin.

Agenda of the meeting:

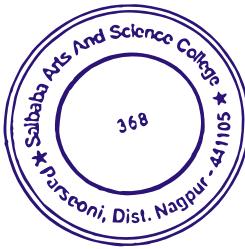
1. Introduction of committee.
2. Discussion regarding Prohibition of Ragging in the campus.
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.



**Principal**

**Saibaba Arts And Science College  
Parseoni, Dist. Nagpur - 441105**

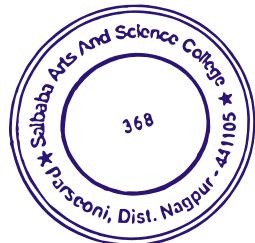




## Attendance

Anti-Ragging Committee – 25 July 2023

<b>Sr. No.</b>	<b>Name</b>	<b>Status</b>	<b>Signature</b>
1.	Dr. Yogendra S. Nagarale	Chairman, Ex-officio	
2.	Dr. Neeta K. Gupta	Member	
3.	Shri. Anil N. Bondre	Member	
4.	Payal Kartik Sangode	Student Member	



  
**PRINCIPAL**  
**Principal**  
Saibaba Arts And Science College  
Parseoni, Dist. Nagpur - 441105



## **Minutes of Meeting**

**Agenda 1.** Introduction of committee.

**Resolution:**

All members given their self-introduction Dr. Yogendra S. Nagarale given overview about roles and responsibilities of the committee.

**Agenda. 2.** Discussion regarding Prohibition of Ragging.

**Resolution:**

Committee discussed regarding various aspects of ragging and its prohibition in campus or outside the campus. It has been brought to the notice of committee that if any case/ problem found/reported to member of committee, it should be brought to the notice of undersigned immediately without any delay.

All are requested to take note of the same and advised to come with suggestions in next meeting.

**Agenda 3.** Issue with the permission of the Chair.

**Resolution:**

1. Shri. Anil N. Bondre highlighted need of displaying anti-ragging committee board in the campus.

Through discussion was made and it is resolved to display board of Anti-Ragging Committee in the institute campus at prominent places.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.

  
**Principal**  
**Principal**  
**Saibaba Arts And Science College**  
**Parseoni, Dist. Nagpur - 441105**





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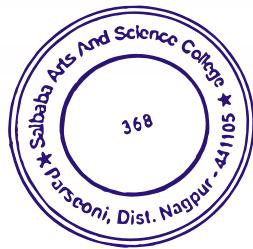
College Code: (368)

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## Action Taken Report Meeting Held on 25/07/2023

Sr. No.	Resolution in Meeting	Action Taken For Implementation & Outcomes
		Nil



  
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**(Estd. 2013)**

Date: -07/08/2023

## **Notice**

The meeting of Women's Grievance Cell is scheduled on Monday, 15/08/2023, at 05.00 PM in Board Room.

Agenda of the meeting:

1. Introduction of committee.
2. Discussion regarding grievances of girls' students and ladies faculty.
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.



  
**Principal**  
**Principal**

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**Parseoni, Dist. Nagpur - 441105**



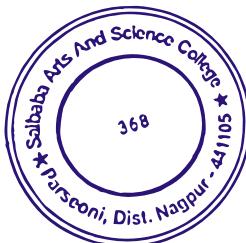
## Attendance

### Women's Grievance Cell- 15/August/2023

Sr. No.	Name	Status	Signature
1.	Dr. Yogendra S. Nagarale	Chairman, Ex-officio	
2.	Dr. Neeta K. Gupta	Member	
3.	Dr. Kalpana Bramhankar	Member	
4.	Achal Naresh Nanhe	Student Member	
5.	Adv. Anjani Puri	Member	

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Principal  
Saibaba Arts And Science College  
Parseoni, Dist. Nagpur - 441105



## **Minutes of Meeting**

**Agenda 1.** Introduction of committee.

**Resolution:**

All members given their self-introduction Dr. Yogendra S. Nagarale given overview about roles and responsibilities of the committee.

**Agenda 2.** Discussion regarding grievances of girls' students and ladies faculty.

**Resolution:**

Committee discussed regarding various probable grievances of girls' students and ladies faculty inside the campus or outside the campus. It has been brought to the notice of committee that if any case/ problem found/reported to member of committee, it should be brought to the notice of committee members immediately without any delay.

All are requested to take note of the same and advised to come with suggestions in next meeting.

**Agenda 3.** Issue with the permission of the Chair.

**Resolution:**

1. Dr. Neeta K. Gupta highlighted need of displaying Women's Grievance Cell on board in the campus.

Through discussion was made and it is resolved to display board of Anti Women's Grievance Cell in the institute campus.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.

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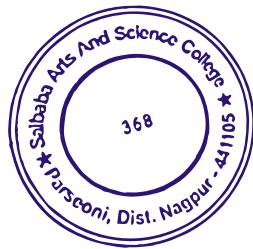
College Code: (368)

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(Estd.2013)

## Action Taken Report Meeting Held on 15/08/2023

Sr. No.	Resolution in Meeting	Action Taken For Implementation & Outcomes
		Nil



  
Principal  
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